

Memo

To: All Engineering and Survey AutoCAD Users
From: Tom Hanley
Date: 11/15/2004
Re: Drafting Standards and Procedures – Drawing Curbs

Drawing curbs to true size makes it difficult to discern exactly where the curbs are in some drawings.

Effective Immediately...

All back of curbs shall be drawn using a 1 foot offset from top face of curb instead of the standard 6" offset of a true size curb. All existing drawings should be changed to incorporate these dimensions.

Please, see me if you have any questions concerning these changes to the Lanc & Tully drafting standards.

Thank You,

Tom Hanley